

# Privacy Statement

We, **MANN+HUMMEL FT Poland Spółka z ograniczoną odpowiedzialnością Sp. k.** (formerly MANN+HUMMEL Filtration Technology Poland Sp. z o.o.) based at ul. Wrocławska 145, 63-800 GOSTYŃ, POLAND, take the protection of your personal details very seriously, and observe the applicable laws and regulations on data protection.

The following explanations provide you with an overview of how we ensure this protection, and what data is collected and processed, and used for what purpose.

## 1. Usage data

When you visit our website, general data about this process is automatically saved in a log file. This general data is saved exclusively for system-related and statistical purposes, and in exceptional cases to report criminal offences.

The data will not be passed on to third parties or analysed in any other way unless there is a statutory obligation to do so.

In detail, the following dataset is saved for each visit:

- the name of the file accessed,
- the date and time of access,
- the volume of data transferred,
- a report on whether the access was successful,
- a description of the type of web browser used,
- the operating system used,
- the user's IP address.

## 2. Personal details

We only collect, process, and use personal details if we are permitted to do so by law, or if you have given us your consent.

### E-learning

Persons who wish to receive a certificate which confirms the successful completion of the e-training module available at [academy.fitlron.eu](https://academy.fitlron.eu) are asked to provide the following details:

- title, first name, surname,
- address,
- telephone number,
- email address.

The data you provide to us for the purposes of receiving the certificate will be collected, saved, and, where necessary, provided to any companies involved exclusively for this purpose. No other data collection, storage, amendment or transmission takes place.

### **3. Cookies Policy**

In order to make our website more attractive to visitors, and to facilitate the use of certain functions, we use 'cookies' on various pages. These are small text files which are stored on your end device. Some of the cookies we use are deleted after the browser session ends, i.e. after you exit your browser (known as session cookies). Other cookies remain on your end device and allow us to recognise your browser again on your next visit (known as persistent cookies).

Cookies cannot be used either to access other files on your computer or to determine your email address.

Most browsers are set up so that they accept cookies automatically. If the standard settings for cookies are saved in your browser, then all the processes will run in the background without your noticing. However, you can change these settings.

You can configure your browser so that you are informed about the storage of cookies and can make decisions about whether to accept them on a case-by-case basis, or so that the acceptance of cookies is excluded on a general basis, or in particular circumstances.

Different browsers have different methods for changing cookie settings which can be modified by the user. Find out how to adjust cookie settings in your browser:

- [Internet Explorer](#)
- [Mozilla Firefox](#)
- [Chrome](#)
- [Safari](#)
- [Opera](#)

If you don't allow the site to save cookies, it can affect the performance of the website, or parts of it.

### **4. Web analytics**

#### **Google Analytics**

This website uses Google Analytics, a web analytics service provided by Google Inc. ('Google'). Google Analytics uses cookies which are text files saved on your computer to allow the analysis of your use of the website. The information about your use of this website generated by the cookie is usually transmitted to a Google server in the USA and stored there.

In the event of IP anonymisation being activated on this website, however, Google will first truncate your IP address within the Member States of the European Union, or with other contracting parties to the Agreement on the European Economic Area. The full IP address will only be transferred to a Google server in the USA and truncated there in exceptional cases.

IP anonymisation is activated on this website. Google will use this information on our behalf in order to analyse your use of the website, in order to compile reports about website activities and in order to provide us with further services associated with website use and internet use.

The IP address provided by your browser within Google Analytics will not be linked with any other data held by Google. You can prevent cookies being saved by configuring your browser software accordingly; however, we would like to point out that in this case you might not be able to make full use of all the functions on this website.

You can prevent the collection of the data generated by the cookie about your use of the website (including your IP address) by Google, and the processing of this data by Google, by downloading and installing the browser plugin available at the following link: <https://tools.google.com/dlpage/gaoptout?hl=en>

As an alternative to the browser plugin, or in browsers on mobile devices, please click on the following link in order to set an opt-out cookie, which will prevent data collection by Google Analytics on this website in the future. (This opt-out cookie only works in this browser and only for this domain; if you delete your cookies in this browser, then you will need to click on this link again).

#### **Disable Google Analytics**

Further information about terms of use and data protection can be found at:

[www.google.com/analytics/terms/gb.html](http://www.google.com/analytics/terms/gb.html) or [www.google.com/intl/en/analytics/privacyoverview.html](http://www.google.com/intl/en/analytics/privacyoverview.html).

#### **5. Copyrights**

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#### **6. Amendments to the Privacy Statement**

We reserve the right to amend this Privacy Statement without prior notice. All and any amendments to the Privacy Statement will always be published on this website. Such amendments will take effect as soon as the revised Privacy Statement is posted on the website.

#### **7. Contact**

If you have any questions about [www.filtron.eu](http://www.filtron.eu), please contact us at: [kontakt@filtron.pl](mailto:kontakt@filtron.pl).